Delta County Public Library District
Board of Trustees
Wednesday, March 20, 2024, 4:00 p.m. @ Cedaredge Library

Regular Meeting Minutes

1. **Call to Order:** Koontz called the meeting to order at 4:05 p.m.

2. **Roll Call:** Gayle Davidson, Louise Fierro, Paul Frazier, Esther Koontz, Teresa Shishim, Kathy Steckel, Sue Whittlesey
   *Staff present:* LaDonna Gunn, Arial Smith

3. **Agenda:** Motion to approve the agenda by Shishim. Steckel 2nd. Motion passed.

4. **Consent Agenda:** Motion to approve consent agenda, Whittlesey. Davidson 2nd. Motion passed.
   a. **Regular Meeting Minutes – February 21, 2024:**
   b. **Library Report to Board – March 2024:** Shishim requested yearly statistics to be included with the monthly statistics.
   c. **DCL Foundation Financial Report:**

5. **Reports:**
   a. **February 2024 Financial Report – Sue Whittlesey:** Whittlesey reported on financials. The board agreed that the $50,000 income from 2023 will be left in its current category. The board agreed to remove the payroll report from the check detail report. The Board agreed to add bills and applied payments to the check detail report. Board discussed financials. Motion to approve the February 2024 financial statements and check detail report, Whittlesey. Davidson 2nd. Motion passed.
   b. **District Director’s Report – LaDonna Gunn:** **Values—Education:** 60-day CLiC follow-up will be April 17th, in person, and the 90-day follow up will be May 15th via Zoom. Gunn reminded board members of trustee check-ins. **Vision, Mission, Values:** Delta County Libraries is hosting the Colorado State Libraries Springtime Roadshow on March 22, 2024, at Delta Library. **Staffing—Recruiting and Retaining:** Gunn provided updates on the positions that have been filled and those that are still open. **Physical Locations:** Paonia Library: South Slope Drainage Project: —Gunn reported the District is working with the Paonia Friends Group, Kevin Young, and Steve Jones, and described the scope of work, the estimated costs, and timelines. **Crawford Library:** South Side Vegetation and Irrigation Project: Gunn reported working with the Crawford Friends, S&E Ward Landscaping, and Paonia Tree Services. Gunn explained the proposed plan for revegetating and potential irrigation needs. **Cedaredge Library:** Gunn reported that the Cedaredge Library Foundation Board met last week, and they have been working to reduce expansion barriers. Gunn will reach out to the Library Foundation about the trees blocking the Cedaredge Library Sign.
c. **Board Committee Reports**: Koontz reported: Finance committee consists of Whittlesey and Steckel. Policy reviews will be done by the Executive Committee per the board bylaws.

6. **Continuing Business:**

7. **New Business:**
   a. **Discuss DCL Strategic Plan**: Gunn presented the proposed strategic plan. The board reviewed and discussed the strategic plan. The board reviewed and discussed the interview information. Gunn advised that the financial forecast is in process. Gunn will provide a draft response to JFS Budget and Forecasting questions by the April board meeting. The board will decide on the date for a work session at the April board meeting after receiving the draft answers from Gunn.
   b. **Adopt Web Accessibility Policy**: Motion to adopt Web Accessibility Policy, Shishim. Frazier 2nd. Motion passed.

8. **Public Comments**: Michelle Specht (Crawford): Friends of Crawford: Meet the candidates event on March 21, 2024, at the Crawford Library. Candidates will be there to meet the public. Pioneer day Saturday, June 8, 2024, the Crawford Library will be open! BonnaSue Draper (Crawford): Appreciated transparency and ability to move forward. Ellie Goldstein (Crawford): Asked for possibility of after-hours events at the Crawford Library for the Crawford Friends Group.

9. **Executive Session – District Director Contract Negotiation (C.R.S. §24-6-402(4)(e))**: Pursuant to Colorado Revised Statutes CRS 24-6-402(4) and Board bylaws Article 6 Section 7, Whittlesey moved that this meeting of the Board of Trustees of the Delta County Library District adjourn and upon affirmative vote of two thirds of the members present reconvene in executive session for the sole purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. Fierro 2nd. Koontz called for a vote. Motion passed. Regular session ended at 5:31 p.m. The executive session began at 5:31 p.m. Motion to adjourn the executive session, Whittlesey. Fierro 2nd. Koontz called for a vote. Motion passed. The executive session ended at 6:47 p.m. and reconvened into regular session at 6:47 p.m.

10. **Adjourn**: The next regular Board meeting is Wednesday, April 17, 2024, at Hotchkiss Library at 4:00 p.m. Motion to adjourn, Whittlesey. Frazier 2nd. Motion passed. Koontz adjourned the meeting at 6:47 p.m.

   **Approved this 17th day of April 2024:**

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   Louise Fierro, Secretary, DCPLD Board of Trustees