Delta County Public Library District
Board of Trustees
Wednesday, November 15, 2023, 4:00 p.m. / Cedaredge Library
Regular Meeting Minutes

1. **Call to Order.** President Koontz called the meeting to order at 4:02 p.m.

2. **Roll Call:** Gayle Davidson, Louise Fierro, Paul Frazier, Esther Koontz, Teresa Shishim, Kathy Steckel, Sue Whittlesey
   *Staff present:* Kelsy Dysart, LaDonna Gunn, Kristi Lloyd

3. **Agenda.** No changes. Motion to accept agenda, Davidson. Frazier 2nd. Motion passed.

4. **Public Hearing: Proposed 2024 Budget**
   a. **Open Public Hearing.** President Koontz opened the public hearing at 4:03 p.m.
   b. **Updates to Proposed Budget by District Director.** Gunn presented two options for the budget in 2024. The first option has a large deficit that provides full access to library services and collections with each library open at least three days per week. It would allow the District to be fully engaged with the community through programming and outreach. This option is not sustainable without an increase in tax revenue. The second option is a fiscal approach that limits library services and access to collections by maintaining current hours and level of staff. This option also limits the District’s ability to engage with the community through programming and outreach. Board discussed.
   c. **Public Objections and/or Comments.** Ginny Warner (Delta) expressed favor with the first option because it gives funds back to the community. Laura Earley (Cedaredge) also expressed favor of the first option because of the large amount in reserves.
   d. **Questions from Board of Trustees to District Director or Public.**
   e. **Discussion and Comments by Board of Trustees.** Board discussed both options and requested a version that compromises between the options presented.
   f. **Close Public Hearing.** President Koontz closed the public hearing at 5:02 p.m.

5. **Consent Agenda.** Motion to approve consent agenda, Davidson. Fierro 2nd. Motion passed.
   a. **Special Meeting Minutes – October 25, 2023**
   b. **Library Report to Board – November 2023**

6. **Regular Meeting Minutes – October 18, 2023.** Motion to approve minutes, Shishim. Frazier 2nd. Motion passed.

7. **Reports**
b. **District Director’s Report – LaDonna Gunn.** Community/education: Delta Library to receive an historical display from retired local attorney, Jim Brown. **Staffing:** Senior staff are managing the Cedaredge and Delta libraries while their manager is on extended leave. The North Fork team have enough staff that they are excited about the relief in workflow. Administration is short a position and struggling to keep up. **Physical location:** Anticipating bids for the landscaping at Paonia Library and there is still no after-hours access for the Innovation Workspace at Delta Library. **Training:** The Colardo Library Consortium is developing a customized training plan for the Board of Trustees starting in January or February 2024.

c. **Board Committee Reports.** None.

8. **Continuing Business**
   a. **Discuss EV Charging Stations.** President Koontz informed the Board that the insurance provider will not cover equipment on property that the Library District does not own.
   b. **Review District Director Performance Evaluation Forms.** Davidson and President Koontz presented different options of performance evaluation forms. Trustees are to submit their choice of evaluation form to the Executive Committee by November 22. Trustees to submit their evaluation by November 29.
   c. **Resolution of Cedaredge Board Member Conduct.** Davidson addressed the behavior of Louise Fierro towards Cedaredge Library staff. Davidson made a motion to remove Fierro from the Board of Trustees. Frazier 2nd. Board discussed. Davidson withdrew the motion. Shishim made a motion to censure Board Trustee Louise Fierro for acting in an inappropriate and unprofessional manner when engaged in Board activities, acknowledge that mistakes were made, and the Board of Trustees will undergo training to prevent anything of this nature from occurring again. Davidson 2nd. Roll call vote: Davidson yea. Fierro abstained. Frazier yea. Shishim yea. Steckel yea. Whittlesey yea. President Koontz yea. Motion passed.

9. **New Business.** None.

10. **Public Comments.** Laura Earley (Cedaredge) read a statement regarding the incident between the Trustee and staff. Cindy Beach (Cedaredge) commented on the censure. BonnaSue Draper (Crawford) commented on the resolution of the incident in Cedaredge, informed the Board that the Crawford Task Force has put an indefinite hold on any plans for a wall in Crawford Library, and would like to see more programming in Crawford. Michelle Specht (Crawford) is grateful for the extra day at Crawford Library and commented on the program held in Crawford the previous day.
11. **Adjourn.** The next Board Meeting is Wednesday, December 13 at Crawford Library at 4:00 p.m. Motion to adjourn, Shishim. Davidson 2nd. Motion passed. President Koontz adjourned the meeting at 6:08 p.m.

*Approved this 13th day of December 2023:*

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Louise Fierro, Recording Secretary, DCPLD Board of Trustees