Delta County Public Library District
Board of Trustees
Wednesday, May 17, 2023, 4:00 p.m.
Meeting Minutes

1. **Call to Order.** President Koontz called the meeting to order at 4:00 pm.

2. **Roll Call:** Gayle Davidson, Louise Fierro, Paul Frazier, Esther Koontz, Teresa Shishim, Kathy Steckel, Sue Whittlesey, Laura Earley
   *Staff present:* Kelsy Dysart, LaDonna Gunn

3. **Agenda.** None.

4. **Consent Agenda.** Motion to approve consent agenda, Whittlesey. Shishim 2nd. Motion passed.
   a. **Minutes – April 19, 2023**
   b. **Library Report to Board – May 2023**
   c. **DCL Foundation Recommendation for Appointment of New Board Member.**

5. **Reports**
   a. **April 2023 Financial Report – Sue Whittlesey.** Whittlesey gave a report on the financial statements from April and introduced a new monthly appropriations report. Motion to approve the appropriation report and accept the April 2023 financial report, Whittlesey. Frazier 2nd. Motion passed.
   b. **District Director’s Report – LaDonna Gunn.** Board Governance: According to State Law, the operation hours of twenty per week for a public library is a standard based on its legal boundary. The District is not in danger of losing public funds because the legal boundary, which includes all of Delta County and a portion of Montrose County, is serviced by five outlets with at least one open twenty hours per week. Regardless, the District has restructured to meet the State standard at each outlet. Staffing: The restructure plan started with fifteen open positions. Three were filled internally by staff changing positions. The other positions are advertised across social media and many print and online outlets. All program-focused positions are open in the North Fork libraries. Hours will be restored at the North Fork locations when enough positions are filled to allow multiple libraries to be open on the same day. Physical Locations: Gunn met with the Crawford Task Force, shared the Board’s position of sustainability, and requested a plan of building ownership by the end of the year. Gunn also met with the Cedaredge Library Advocacy Group, shared the sustainability plan, and discussed community involvement in a grassroots mill levy campaign. Between the Cedaredge Library Friends and Cedaredge Library Foundation, the Advocacy Group believes they have ability to pay for all building expenses if the District Board guarantees that the Cedaredge Library will not close. When the Paonia Library Friends meet in June, Gunn will pose a similar plan. After meeting with the Crawford and Cedaredge groups, Gunn noticed that each community is focused on their local library’s success over the success.

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of the District. This presents a challenge to running a successful mill levy campaign. Board discussed ways to advocate for the District while maintaining support from the various Friends’ groups.

c. **Delta Library Building Project Report – LaDonna Gunn/Laura Earley.** The Delta Library closed April 29 and staff started packing the following week. As of May 9, the new library building was about 95% complete. Earley reviewed how the County’s need to expand the jail and the lack of funds to repair the library building led to moving out of the Carnegie. Gunn added that the Certificate of Occupancy was signed May 10. The soft opening for the new Delta Library is scheduled for July 5 but could be delayed depending on when shelves are acquired from Wilkinson Public Library.

d. **Board Committee Reports.** None.

6. **Continuing Business**

a. **Update Bank Account Signatures – LaDonna Gunn.** Motion to add Koontz and Whittlesey as authorized signers for the District’s bank accounts and remove former authorized signers, Fierro. Whittlesey 2nd. Board discussed. Motion passed.

7. **New Business.** None.


9. **Board Member Comments.** Shishim commented that time and passion are key to grassroots campaigns. Davidson commented on fundraisers. Fierro reflected how strong a community can be when working toward a common goal and supporting each other. Earley commented on the importance of giving one’s time.

10. **Adjourn.** The next Board Meeting is Wednesday, June 21 at Cedaredge Library at 4:00 pm. Motion to adjourn, Davidson. Shishim 2nd. Motion passed. Koontz adjourned the meeting at 5:28 pm.

Approved this 21st day of June 2023:

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Louise Fierro, Recording Secretary, DCPLD Board of Trustees