1. **Call to Order.** President Koontz called the meeting to order at 4:07 pm.

2. **Roll Call:** Gayle Davidson, Louise Fierro, Paul Frazier (arrived at 4:15 pm), Esther Koontz, Teresa Shishim, Kathy Steckel, Sue Whittlesey, Laura Earley  
   **Staff Present:** LaDonna Gunn, Kelsy Dysart

3. **Public Comments.** None.

4. **Agenda.** Add “Compliance with State Law: Library Hours” to Continuing Business, item c.  
   Motion to approve, Whittlesey, Fierro 2nd. Motion passed.

5. **Consent Agenda.** Motion to approve consent agenda, Shishim. Whittlesey 2nd. Motion passed.  
   a. **Minutes – March 15, 2023**
   b. **Library Report to Board – April 2023.**

6. **Reports**  
   a. **March 2023 Financial Reports – Sue Whittlesey.** Whittlesey gave a report on the financial statements from March. Motion to accept the March 2023 financial reports, Whittlesey. Davidson 2nd. Motion passed.
   b. **District Director’s Report – LaDonna Gunn.** **Staffing:** Hired a full-time Circulation Assistant for the West End. Recruiting continues to struggle. In 2020, the District restructured with the help of the Colorado Library Consortium (CLiC) but has been unable to fill more qualified roles, such as Adult and Youth Service Assistants. Other challenges that have impacted staff, workflow, and District-wide support have prompted Gunn to restructure again. There will be two phases. Phase one will break libraries into three teams (West End, Paonia, and Hotchkiss/Crawford) and redefine roles (hours, descriptions, and requirements). Phase two will redefine administrative roles. The restructuring plan will be implemented immediately by posting positions internally.  
   **Community Education:** No updates.  
   **Physical location-sustainability plan:** Met with the Crawford community group and the Cedaredge Library Foundation. The District Board needs to identify “sustainability” to ease community concerns about the lack of funding.  
   **Board Governance:** No updates.
   c. **Delta Library Building Project Report – LaDonna Gunn/Laura Earley.** Completion date is May 1. Delays are possible but unlikely. April 29 will be the last day of services in the Carnegie building. Programs have been shifted to other libraries or locations. Patrons are encouraged to use Cedaredge and staff are preparing for increased use at other libraries. Furniture is on schedule, but delays will delay re-opening.
7. Continuing Business
   a. **Board Governance: Various Committee Appointments – Esther Koontz.** Koontz appointed Steckel to the finance and policy committees, re-appointed Fierro to the policy committee, and appointed Steckel and Whittlesey to the Crawford community group. Koontz directed the policy committee to start with any HR policies and the executive committee to look at Board bylaws.

   b. **National Library Week – Esther Koontz.** Delta County Commissioners proclaimed April 23rd through 29th National Library Week (see attached). Koontz thanked Gunn and library staff for putting together staff and patron appreciation days for the occasion.

   c. **Compliance with State Law: Library Hours.** State law requires libraries to be open 20 hours per week to be eligible for grants. Delta County Libraries are temporarily out of compliance due to staffing shortages. The Board presented and discussed ideas to comply with State law. Gunn has kept the State apprised of the situation and will immediately implement the restructuring plan presented in the District Director’s Report to remedy the situation.

8. New Business
   a. **2022 Public Library Annual Report – LaDonna Gunn.** Gunn reviewed the highlights of the 2022 library stats. All libraries experienced reduced hours yet visits and active users increased across the District, especially in Hotchkiss and Crawford. The use of computers increased. Overall, annual circulation for print and e-materials decreased. Total library use decreased, most likely due to a change in how figures are reported. Program attendance increased despite a lack of staff and programming. English Language Learning (ELL) class attendance met the same level as it was in 2018, the first year without State funding for Literacy.

9. Executive Session – Building Sustainability Community Negotiations (CRS 24-6-402(4)(e)).
   Pursuant to Colorado Revised Statues (CRS) 24-6-402(4)(e) and Board bylaws Article 6, Section 7, Davidson moved that this meeting of the Board of Trustees of Delta County Public Library District adjourn and, upon affirmation vote of two-thirds of the members present, reconvene in executive session for the sole purpose of discussing positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. Frazier 2nd. Motion passed.
   Regular session ended at 5:58 pm.
   Executive session began at 6:02 pm.
   Motion to adjourn the executive session, Esther. Steckel 2nd. Motion passed. Executive session ended at 7:04 pm.
   Regular session resumed at 7:04 pm.
   The Board of Trustees gave direction to the District Director regarding negotiations.

10. Board Member Comments. None.
11. Adjourn. The next Board Meeting is Wednesday, May 17 at Paonia Library at 4:00 pm. Motion to adjourn, Davidson. Fierro 2nd. Motion passed. Koontz adjourned the meeting at 7:05 pm.

Approved this 17th day of May 2023:

_________________________________________________________________
Louise Fierro, Recording Secretary, DCPLD Board of Trustees