Delta County Public Library District
Board of Trustees
Wednesday, February 22, 2023, 4:00 pm
Meeting Minutes

1. **Call to Order.** President Koontz called the meeting to order at 4:02 pm.

2. **Roll Call:** Gayle Davidson (not present), Louise Fierro, Paul Frazier (virtual), Esther Koontz, Teresa Shishim (not present), Sue Whittlesey, Laura Earley (virtual)
   Staff present: LaDonna Gunn, Kelsy Dysart
   Guests present: John Coldiron, BonnaSue Draper, Elena Goldstein, Susan Hansen, Barbara Hathaway, Holly Rainier, Jan Ryan, Medeina Ryan

3. **Agenda Changes.** None.

4. **Consent Agenda.** Motion to approve consent agenda, Whittlesey. Frazier 2nd. Motion passed.
   a. **Approve Minutes – January 18, 2023**
   b. **Accept Library Report to Board – February 2023**

5. **Accept Financial Reports**
   a. **Accept January 2023 Financial Statements – Sue Whittlesey.** Whittlesey gave a report on the financials. Motion to accept the January 2023 financial statements, Whittlesey. Fierro 2nd. Motion passed.

6. **Old/Continuing Business**
   a. **Update on Library District – LaDonna Gunn.** **Staffing:** There are two new employees in training—one part-time for the North Fork Libraries and one full time for the West End Libraries. **Library Friends Update:** Because all of the Friends of the Libraries groups have a vested interest in their libraries, they met in Cedaredge to collaborate and combine funding efforts. **Paonia Library Parking Lot:** A rubber parking block was damaged, leaving the bolts exposed. A patron’s car was damaged before staff was aware of the problem. To prevent more damage, Staff placed a warning cone in the parking space. Unbeknownst to staff, the cone was moved and another patron’s car was damaged. Claims have been filed and the problem has been temporarily fixed. Gunn will have estimated costs to replace the parking block soon.
   b. **Update on Delta Library Building Project – LaDonna Gunn/Laura Earley.** Gunn reported (1) that the completion date of the new building has moved to end of April or early May due to supply chain issues. (2) The winning logo for the Delta Library Innovation Workspace has been announced. (3) The District’s attorney had minor corrections to the operations agreement. The updated version will be available for the Board to review at the next meeting. (4) The delay of completion puts the District in a better position timing-wise to receive shelving from Telluride and High Plains. Even though the City of Delta is in charge of landscaping and moving book drops, the District may have to take
on this responsibility if the landscaping is not completed in time. (5) Gunn has been
meeting with Elyse Casselberry weekly to acquire funding for the coworking space
through the Western Colorado Community Foundation and Economic Development
Administration grants. The City of Delta is listed as the applicant and recipient.

C. Review and Discuss Board Strategic Planning Retreat. Next meeting with Melanie Hall
is Tuesday, March 7 at 4:00 pm at Delta Library.

7. New Business
   a. Review/Recommend New Board Member Application for Crawford Area. Motion to
      recommend Kathy Steckel to Delta County Commissioners, Whittlesey. Fierro 2nd.
      Motion passed.
   b. Presentation from Crawford Community Group Members – Susan Hansen. Holly
      Rainier, President of the Crawford Library Friends, gave a report from the Crawford
      Community group. The group was formed to save Crawford Library and held an
      informational meeting to learn about grants, endowments, and foundations. They came
      up with three options: a) The library is fully-staffed and open 20 hours per week; b) The
      building follows a multi-use concept with unstaffed library services; c) The building is
      conveyed back to the Crawford community for their own use without library services.
      According to Rainier, there are strong feelings that the library is an important hub and
      resource to the community. Susan Hansen added that the working group brings
      together representatives from Crawford Town Council, Montessori, Senior Connections,
      the business community, Friends of the Library, and the Hotchkiss-Crawford Historical
      Society. A written report was submitted to the District for their records.


9. Board Member Comments. Koontz commented on the strategic plan and clarified that a
   letter to accept the Delta County Commissioners’ offer had been sent. Frazier commended
   LaDonna for providing information to public.

10. Adjourn. The next Board Meeting is Wednesday, March 15 at Delta Library at 4:00 pm.
    Motion to adjourn, Fierro. Whittlesey 2nd. Motion passed. Koontz adjourned the meeting at
    5:05 pm.

Approved this 15th day of March, 2023:

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Louise Fierro, Recording Secretary, DCPLD Board of Trustees