Delta County Public Library District  
Board of Trustees  
Wednesday, November 16, 2022, 4:00 p.m. / Hotchkiss Library (Addams Room, Memorial Hall)  
Meeting Minutes

1. **Call to Order.** President Shishim called the meeting to order at 4:00 pm.

2. **Roll Call:** Claire Dauwe, Gayle Davidson, Louise Fierro, Paul Frazier (absent), Esther Koontz, Teresa Shishim, Sue Whittlesey, Laura Earley

3. **Agenda Changes.** Add “Commissioner Koontz Address Board of Trustees” to agenda prior to “Consent Agenda.” Motion to approve the agenda changes, Whittlesey. Koontz 2nd. Motion passed.

4. **Commissioner Koontz Address Board of Trustees.** Commissioner Koontz invited the Board of Trustees to a work session with the County Commissioners on Friday, December 2 at 11:00 am.

5. **Consent Agenda.** Motion to approve consent agenda, Koontz. Fierro 2nd. Motion passed.  
   a. **Approve Minutes – October 19, 2022**  
   b. **Accept Library Report to Board – November 2022**

6. **Accept Financial Reports**  
   a. **Accept October 2022 Financial Statements.** Gunn gave an overview of the October financial statements. Motion to accept the October financial statements, Davidson. Dauwe 2nd. Motion passed.

7. **Public Hearing: Participation or Declination in Family and Medical Leave Insurance (FAMLI) Program**  
   a. **Open Public Hearing**  
   b. **Comments from District Director.** In compliance with the law, staff and public have been notified about FAMLI. Gunn gave an overview of the program.  
   c. **Comments from Library District Staff.** None.  
   d. **Comments from Public (Please sign in on the sign-in sheet for the record. Please keep all comments cordial.)** None.  
   e. **Questions from Board of Trustees to District Director or Library District Staff.** Board had a few questions about the costs involved and what the implications would be if the District were to opt out.  
   f. **Discussion and Comments by Board of Trustees.** Board discussed.  
   g. **Roll Call Vote by Board of Trustees to Participate or Decline Participation.** Board voted to decline participation in FAMLI Program.
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**h. If Declined – Roll Call Vote by Board of Trustees to Decline Participation or Decline but Assist Employees Participating in FAMLI Program.** Board voted to decline participation but assist employees participating in FAMLI Program.

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**i. If Declined— Adopt Resolution 2022-03: Declining Participation in the Colorado Paid FAMLI Program.** Not applicable.

**j. If Declined but Assisting Employees— Adopt Resolution 2022-03: Declining Participation in the Colorado Paid FAMLI Program (will assist employees).** Motion to adopt Resolution 2022-03, Whittlesey. Davidson 2nd. Fierro and Koontz, nay. Motion passed.

**k. Close Public Hearing**

**8. Public Hearing: Proposed 2023 Budget**

**a. Open Public Hearing**

**b. Updates to Proposed Budget by District Director.** Gunn gave an overview of the budget worksheet. The “2021 Actual” column has been updated to reflect 2021 audit. The 2023 Budget was adjusted to show a Cost-of-Living Adjustment (COLA) for all employees.
d. Questions from Board of Trustees to District Director or Public.
e. Discussion and Comments by Board of Trustees. Board addressed public comments and discussed the budget worksheet.
f. Close Public Hearing

9. Old/Continuing Business
   a. Comment and Update on Library District – LaDonna Gunn. **Staffing:** An experienced staff member resigned. A library page was hired through the School to Work Alliance Program (SWAP). Several candidates were scheduled for interviews but all withdrew due to the lack of flexible hours or they had acquired another job. Gunn explained the definitions of staff in public sector, the differences between Adult/Youth Services and Circulation staff, and the different levels of training involved with each type of position. **Volunteering:** The District relies on volunteers to support staff but volunteers cannot do the same tasks as paid staff because of the Fair Labor Standard Act, training involved, and library policies.
   b. Update on Delta Library Building Project – LaDonna Gunn/Laura Earley. Estimated completion date is April/May. Putting together logistics of moving. Gunn clarified that the renderings were not in the budget, so there will not be any visuals to show the Board or public.

10. New Business

11. Public Comments  
    (Members of the public may address the Board of Trustees about any issue. Please sign in on the sign-in sheet for the record. You have three (3) minutes to address the Board of Trustees. When the buzzer sounds, please wrap up your comments. Please keep all comments cordial.)
    Susan Hansen. Tracy Ihnot.

12. Board Member Comments. Shishim congratulated Gunn on the completion of the LSTA Grant and commented on the English Language Learning (ELL) classes. Dauwe thanked staff and the community. Koontz echoed Shishim, then commented on salaries and open hours.
13. **Adjourn.** The next Board Meeting is Wednesday, December 14 at Paonia Library at 4:00 pm. With the agenda completed, Shishim adjourned the meeting at 6:10 pm.

Approved this 14th day of December, 2022:

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Louise Fierro, Recording Secretary, DCPLD Board of Trustees