Delta County Public Library District
Board of Trustees
Wednesday, August 17, 2022, 4:00 pm / Cedaredge Library
Meeting Minutes

1. **Call to Order.** President Shishim called the meeting to order at 4:02 pm.

2. **Roll Call:** Claire Dauwe, Gayle Davidson, Louise Fierro, Paul Frazier, Esther Koontz, Teresa Shishim, Sue Whittlesey, Laura Earley. **District staff present:** LaDonna Gunn, Kelsy Dysart. **Public:** Holly Rainier and Bonna Sue, President and Vice President of the Crawford Friends, respectively.

3. **Public Comments.** None.

4. **Agenda Changes.** None.

5. **Consent Agenda.** Motion to approve consent agenda, Whittlesey. Davidson 2nd. Motion passed.
   a. Approve Minutes – July 20, 2022
   b. Accept Library Report to Board – August 2022

6. **Accept Financial Reports**
   a. **Accept July 2022 Financial Statements.** Davidson gave a report on the financial statements. Motion to accept the July financial statements, Davidson. Fierro 2nd. Motion passed.

7. **Old/Continuing Business**
   a. **Comment and Update on Current Status of District – LaDonna Gunn.** **Summer Reading:** This year’s program was 100 percent community funded and had more sponsors than last year. **Staffing:** Several staff experienced personal tragedy, resulting in the resignation of one on the West End team. The North Fork still has several open positions and more staff is needed to keep current hours. Interviews are in progress. Gunn shared the recruiting practices which are similar to other libraries but not as successful. Candidates are under qualified, request higher pay, prefer part time, etc. **All-Staff Training:** Libraries will close for the afternoon. The focus is team building. **Library Closures** – due to staffing shortages. The public is disappointed but understanding. **Crawford Library Friends’ Concerns:** The Friends are legitimately unhappy about the reduced hours in Crawford. Their main concern is that the Crawford Library may close permanently and they don’t fully understand why. They are considering the option to take over the costs of the building. Gunn summarized their concerns brought up at the last Crawford Friends meeting for the Board, then gave several reasons why the decision was made to reduce Crawford’s hours. **IRS 2019 FUTA Tax:** IRS has no record of payment in 2019. The Colorado Department of Unemployment was very helpful but Gunn is still working on the issue.
b. **Update on Delta Library Building Project – LaDonna Gunn/Laura Earley.** Gunn is negotiating with County officials on the District’s reimbursements for the building project. A resolution will need to be created in order to bind future Library District Boards to the payment schedule. The final floor plan has been received and the furniture plan is in progress. The District is coordinating with the City of Delta on a marketing plan. Estimated completion of the building project is February 2023.

8. **New Business.** None.

9. **Board Member Comments.** Earley was pleased with number of donors for the Summer Reading Program and thought that the Delicious Orchards’ fundraiser was a success for the Library Foundation.

10. **Adjourn.** The next Board Meeting is Wednesday, September 21 at Crawford Library at 4:00 pm. With the agenda completed, Shishim adjourned the meeting at 5:14 pm.

**Approved this 21st day of September, 2022:**

__________________________________________________

Louise Fierro, Recording Secretary, DCPLD Board of Trustees