

**Delta County Public Library District
Delta County Board of Trustees
Wednesday, November 14, 2018 1pm
Delta Library, Community Room
Meeting Minutes**

Library Board. Jess Deegan, Laura Earley, Ruth Pettigrew, William Crank, Judy Briscoe, Stacy Bliss, Ann Eddins

DCPLD. Lea Hart, LaDonna Gunn, Tracy Ihnot, Leah Morris, Kelsy Dysart.

Foundation Board. Sue Whittlesey

1. **Call to Order:** President Earley called the meeting to order at 1:02pm.
2. **Introduce Guests.** Sue Whittlesey, Foundation Board
3. **Public Comments.** Sue Whittlesey asked if funds raised from book sales at Hotchkiss Library are designated to Hotchkiss Library or the general fund. Hart explained the district-wide process. Whittlesey expressed concerns about the slow sales of “Libraries Rock” T-shirts at the libraries. She made suggestions to boost sales.
4. **Agenda Changes.** Remove Guest Pass Discussion from Old/Continuing Business, d.
5. **Approve Consent Agenda; Minutes from Board Meeting October 17, 2018** M. Deegan. Briscoe 2nd M.P.
 - a. **Accept District Director’s Report** Crank asked Hart to clarify her questions for the Board under the administrative section of the report regarding purchasing decisions for the remainder of 2018 and finalizing the 2019 budget. Hart responded that she would like feedback from the Board spending and budget priorities considering the possible outcomes of a mill levy campaign. The Board discussed and agreed that Hart should continue moving forward making purchasing and budgeting decisions as always, regardless of a possible mill levy campaign. However, when Hart is ready to finalize Plan A and Plan B, she will request a special session to get Board’s feedback. Gunn added to the District Director’s report that Susan McIntire and James Lammers have been hired as Library Assistants in Paonia and Hotchkiss respectively and are currently training with Adriana Chavira.
6. M. Pettigrew. Eddins 2nd M.P.
7. **Accept Financial Reports**
 - a. **October Financials – Approve.** Board discussed use of funds for the remainder of the year. The Certificate of Value will presented at next Board meeting. M. Crank. Deegan 2nd MP.
 - b. **Trust & Endowment October Statement.** T&E will have a report at next month’s meeting.
8. **Old/Continuing Business**

- a. **District Director's Comments – Updates.** Last month, Hart gave the plans for Delta Library's renovation to City of Delta. The City did not identify any issues, so the plans are ready to be picked up. Hart and Crank attended the Delta City Council meeting last night. Prior to the meeting, Hart sent a letter to the Council giving them an overview of the necessary improvements and a requesting the city to match half of the cost, approximately 50k. At the meeting, Crank discussed the challenge of acquiring funding in recent years. Council members were receptive and discussed the main priorities: the elevator and the chiller. When they finalize their budget, we should hear back from them about the matching funds. Hart reported that there are misconceptions about the grant used to fix Delta's foundation and that communication will be very important in the coming months.
- b. **TNC, DCED & Grants Updates – LaDonna. SHF Grant.** Gunn reported that the SHF grant wraps up in August 2019 and should go smoothly. **TNC.** The TNC Board will be meeting the week after Thanksgiving and staff is working on the evaluations of their summer programs. **DCED.** The DCED Board is working on identifying their next big project.
- c. **Possible Mill Levy Campaign** Earley gave a brief summary of the Messaging and Advocacy Steering Committee's meetings.
 - i. **Advocacy Steering Committee – November 14, 2018.** The current priority of the committee is to obtain information and feedback from the public.
 - ii. **Board Approval.** Board discussed what will be required from them as certain deadlines approach regarding the possible Mill Levy Campaign.

9. New Business

- a. **Discussion of and questions concerning 2019 Budget.** The Board reviewed and suggested changes. The final draft will be approved at the next meeting.
- b. **Future of Delta Library**
 - i. **Ad Hoc Committee.** Deegan and Eddins have been asked to look into building alternatives for Delta Library.

10. Board Member Comments Ihnot reported that the October grand prize for Passport to Health has been awarded to a Cedaredge Elementary student.

11. Adjourn. The next Board Meeting is Wednesday, December 12 in Hotchkiss. Motion to adjourn. M. Briscoe. Pettigrew 2nd MP. Earley adjourned the meeting at 2:54pm.