

**Delta County Public Library District  
Delta County Board of Trustees  
Wednesday, August 15, 2018 1pm  
Paonia Library  
Meeting Minutes**

**Library Board.** Jess Deegan, Laura Earley, Ann Eddins, Ruth Pettigrew, William Crank. Absent. Judy Briscoe, Stacy Bliss

**DCPLD.** Lea Hart, LaDonna Gunn, Tracy Ihnot

**Foundation Board.** Sue Whittlesey

1. **Call to Order.** President Earley called the meeting to order at 1:02pm.
2. **Introduce Guests.** Sue Whittlesey, Foundation Board
3. **Public Comments.** No public comment.
4. **Agenda Changes.** No agenda changes.
5. **Approve Consent Agenda; Minutes from Board Meeting July 18, 2018.** M. Deegan. Eddins 2<sup>nd</sup> M.P.
6. **Accept District Director's Report.** M. Pettigrew. Crank 2<sup>nd</sup>. M.P.
7. **Accept Financial Reports**
  - a. **July Financials – Approve.** M. Deegan. Eddins 2<sup>nd</sup>. M.P.
  - b. **Trust & Endowment July Statement.** Board reviewed statement.
8. **Old/Continuing Business**
  - a. **District Director's Comments – Updates.** Hart reported on her phone meeting with John Chrastka of Every Library. Chrastka has provided informational packets and sample timelines for the advocacy steering committee to utilize. Chrastka will join the next advocacy steering committee meeting by phone on Tuesday, September 4 and the Library Board meeting on Wednesday, September 19. Hart has begun providing financial information to Jeff Moffett of Triple Point Strategic Planning for 10-year financial projections. The district is seeking bids to update the brown siding of the PA Library building. The shade structures at PA and HO libraries will need to be replaced due to weather-related wear and tear. Hart is looking into possibilities for replacement. The water bill in PA has been cut by nearly 1/3 due to recent landscaping and watering considerations. Hart gave an overview of the upcoming Discover Health exhibit coming to Delta Library October through December. Hart also talked about a countywide health initiative called Passport to Health that will run during the exhibit. The District had a booth at the fair that gave visitors the opportunity to paint, draw and write messages about the libraries. Hart reported that the District is anticipating a 7% increase in health care premiums. Hart will provide specific numbers for the Board to review for

consideration of what the District will cover on behalf employees. Hart met with David Torgler regarding ways the District can collaborate with the City of Delta.

**b. TNC, DCED & Grants Updates – LaDonna. TNC.** Gunn gave a report on the progress of the Cedaredge gear shed and the StoryWalks® that are scheduled to be up by mid-September in Delta and Crawford. **DCED.** Gunn reported that DCED is focusing on its strategic plan, public image, and various projects including the Engage Center, the energy conference in Paonia, and Work Ready Communities through ACT.

**c. Possible Mill Levy Campaign**

**i. Advocacy Steering Committee – July 24 & August 14.** Earley gave a report on the recent advocacy steering committee meetings. Three sub-committees were established and chairs and co-chairs were nominated to lead those committees. The three committees are financial/compliance, fundraising, and developing the message. Earley updated the Board on several recent meetings with Montrose County regarding their successful campaign. Montrose County staff highlighted having total Board Member support and hiring a marketing professional as two of the most important factors of their campaign.

**ii. Update on Bookkeeper/Administration Assistant.** Callie Hale has been hired on a temporary basis until a permanent bookkeeper is hired and trained.

#### **9. New Business**

**a. Resignation of Jinx Pettis – Cedaredge.** Jinx Pettis has resigned and her position is being advertised in order to find a replacement.

**b. Update on SDA Budget Workshop.** Hart gave an update on the recent budget workshop she attended. Special districts are looking at alternatives to mill levy increases to solve the issue of decreasing revenues. Board Members discussed this idea for Delta County.

**c. Approve Meeting Room Policy.** Hart gave an overview of the proposed updates to the policy. M. Deegan. Crank 2<sup>nd</sup>. M.P.

**10. Board Member Comments.** Deegan gave an update on his Trustee Talks. Earley shared that the potluck in Crawford for the 10-year anniversary of the building was well attended. Earley shared some additional comments regarding strategies for Board Members to assist staff if the District moves into a campaign. The Board discussed concerns about staff turnover.

**11. Adjourn.** The next Board Meeting is Wednesday, September 19 in Cedaredge. Motion to adjourn. M. Pettigrew. Eddins 2<sup>nd</sup>. M.P. Earley adjourned the meeting at 2:37.

\_\_\_\_\_ Date \_\_\_\_\_

Ruth Pettigrew, Recording Secretary