

Delta County Public Library District
Delta County Board of Trustees
Wednesday, May 16, 2018 1pm
Crawford Library
Meeting Minutes

Library Board. Jess Deegan, Laura Earley, William Crank, Judy Briscoe, Ann Eddins, Ruth Pettigrew, and Stacy Bliss (Arrived at 1:21pm)

DCPLD. Lea Hart, LaDonna Gunn, Jay Mann, Tracy Ihnot

Foundation Board. Sue Whittlesey

1. **Call to Order.** President Earley called the meeting to order at 1:04pm.
2. **Introduce Guests.** Lea Hart introduced new Paonia Library Manager Jay Mann to the Board.
3. **Public Comments.** Whittlesey gave an update on the Hotchkiss Library Friends book sale. They raised over \$800.
4. **Agenda Changes.** Earley requested that agenda item 8.d.ii Gear Library Shed placement in Cedaredge be moved to agenda item 8.e.
5. **Approve Consent Agenda; Minutes from Board Meeting April 18, 2018.** M. Briscoe. Deegan 2nd M.P.
6. **Accept District Director's Report.** Deegan asked for clarification on acronyms in the report, specifically OB4CO. It stands for One Book 4 Colorado. M. Deegan. 2nd Crank. M.P.
7. **Accept Financial Reports, include Trust & Endowment Financial.** Crank pointed out that there is still an error in the formula of the working budget document. Happy Data needs to correct the error and re-send the document. Earley suggested that the Board hold off on approving the financial reports until the error is corrected. The reports can be reviewed again at the June Board meeting. The Board wants to continue seeing the working budget every month until further notice. Earley asked that the Foundation balance that is sitting in the general fund to be transferred to the Foundation account as soon as possible. Deegan made a motion to table the financials until the June Board meeting. 2nd Crank. M.P.
8. **Old/Continuing Business**
 - a. **District Director's Comments – Updates.** Hart gave an update on the recent library director's retreat. TABOR and Gallagher were major discussion topics. There is a ballot measure (initiative 93, Greater Schools, Thriving Communities) to counteract the effect of Gallagher on school districts. Hart has been speaking to Friends groups across the county about a possible mill levy campaign for the Library District in November 2019.
 - b. **Personnel – District.** Hart gave an overview of staffing changes. Mann has filled the manager position at PA Library. Josh McIntire has stepped down as library assistant in PA. The position has been filled internally. Terry Johns is interim manager in CE and Sarah Pope is Senior Librarian. Hart stated that the Library District is implementing a soft hiring freeze.
 - c. **TNC, DCED & Grants Updates – LaDonna. TNC:** Gunn reported that TNC's Executive Director has been hired and the GOCO grant funds have been received. Gunn handed out an overview of what the GOCO grant will fund, including the three StoryWalks® and

the CE gear hub. CE staff member Sam Nowell will be planning CE Library/GOCO programs for Cedaredge. **DCED.** Gunn became aware that some DCED board members could benefit from improved awareness of the libraries. The next DCED meeting will be held at Delta Library. **State Historic Fund Grant.** The first draft of the construction documents for Delta Library will be completed by end of June.

d. Possible Mill Levy Campaign

i. Questions for John Chraska of EveryLibrary phone call on May 21, @ 10am.

Hart is requesting that Library Board members provide questions to ask John Chraska of EveryLibrary. Hart reported that EveryLibrary is a non-profit that provides free, limited support to library districts that are considering a mill levy campaign. EveryLibrary provides information only. Hart has contacted a consulting company, Triple Point Strategies in Crested Butte, as a possibility for providing additional assistance to the District. Hart spoke with consultant Jeff Moffit. Moffit could provide an economic analysis for the District that includes reviewing past and current financials, creating models, and making essential projections. They charge a monthly service fee. The estimated fee is \$2500 per month. It would include assistance on running a pre-voting poll. The Board agreed that they would like a formal proposal from Moffit, preferably at next board meeting. Eddins shared some voter statistics from previous mill levy initiatives. County Assessor Debbie Griffith approved Hart's request to reproduce and share the handout on TABOR and Gallagher.

e. Gear Library Shed placement in Cedaredge. The gear shed has been installed. Gunn provided a TNC/GOCO handout during her TNC update, under agenda item 8.c. Nothing further to report.

9. New Business

a. Report on Municipal Quarterly – Laura. Earley gave a report on the Delta County Municipal Quarterly meeting, including an update on other districts that are considering mill levy increases in 2018 and 2019. The DCI printed an article covering the meeting that included erroneous statements from Earley and Hart that have now been retracted. Earley also reported that the USDA offers building loans that the District can consider if there is a successful mill levy. Crank commented that the District should not own buildings so that District funds go to what is inside the buildings, as opposed to the building itself.

b. All-Staff Meeting/Library Closed, Wednesday, May 23, all libraries open at noon. Hart reported that the intent of the meeting is to inform staff on the current situation of the District, including the Board's consideration to run for a mill levy increase in 2019.

10. Board Member Comments. Deegan reported that on July 14 the Abraham Connection Board has a workday scheduled from 10am to 2pm and he would like to see representation from the Library District.

11. Adjourn. Earley stated that the next meeting is in Delta at 1pm on June 20. M. Pettigrew. 2nd Crank. M.P. Earley adjourned the meeting at 2:46.

Date: _____

Ruth Pettigrew, Recording Secretary