

Delta County Public Library District
Delta County Board of Trustees
Wednesday, April 18, 2018 1pm
Cedaredge Library
Meeting Minutes

Library Board Members Present: Laura Earley, Judy Briscoe, Ruth Pettigrew, Stacy Bliss, Ann Eddins, Jess Deegan. William Crank arrived at 1:30pm.

DCPLD: Ihnot, Hart, Gunn

Foundation Board Member: Sue Whittlesey

Guests: Elyse Casselberry

1. **Call to Order:** President Earley called the meeting to order at 1:04.
2. **Introduce Guests:** Elyse Casselberry, Community and Economic Developer, Delta County.
3. **Public Comments:** No public comment.
4. **Agenda Changes.** Add Delta County Master Plan presentation by Elyse Casselberry to agenda as item #8, move all proceeding agenda items down.
5. **Approve Consent Agenda; Minutes from Board Meeting March 21, 2018.** Correction, agenda item #8c, last word should be 'manager'. M. Deegan, 2nd Pettigrew. M.P.
6. **Accept District Director's Report.** Library Board members received and reviewed the report prior to the meeting. M. Eddins. 2nd Deegan. M.P.
7. **Accept Financial Reports, include Trust & Endowment Financial.** Earley had a question on page 1 of 6, DCPLD statement of activity regarding line 420, sales tax. Hart explained that the Library has not received the check yet from the state for county sales tax revenue. M. Briscoe, 2nd Pettigrew, M.P.
8. **Delta County Master Plan Presentation.** Elyse Casselberry thanked the libraries for helping with the process of gathering community feedback for the county's Master Plan. The draft of the Master Plan out for public review. Three open houses were held to gather additional community feedback. The final draft will be released next week and then there will be a final public hearing. The county will be accepting comments for two weeks following the release of the final draft. The next steps include a community driven conversation regarding zoning.
9. **Old/Continuing Business**
 - a. **District Director's Comments – Updates.** Hart reported that refresher training for all staff with DE Manager Chavira is ongoing. Capitol repairs may be needed in HO, CR, and PA, with more details forthcoming. Hart gave an update on technology. Patron workstations and staff computers have been replaced through the USDA grant and with refurbished computers through Marmot. The Library will be advertising Summer Reading registration on Jack FM.

- b. **Personnel – Cedaredge and Paonia.** Candidate Jay Mann has filled the PA Manager Position. In CE, the chosen candidate withdrew prior to being offered the position so it remains open until filled. HO Manager Terry Johns will be interim manager and HO staff member Sarah Pope will be promoted to Senior Librarian, a new position. The position gives library staff a stepping-stone to developing management skills.
- c. **Welcome Stacy Bliss.** Received a letter of appointment from Delta County Commissioners.
- d. **TNC, DCED & Grants Updates – LaDonna. TNC.** Three top candidates have been identified and second interviews will be conducted. GOCO Funding is arriving on 4.24.2018. Installation of the CE gear hub and DE and CR StoryWalks® will happen in 2018. Installation of the HO StoryWalk® in 2019. The StoryWalks® then become library programs managed by library staff. **DCED.** Outlining goals following strategic planning process.
- e. **Possible Mil Levy Campaign.** Early provided the board with a document outlining her thoughts on how the Library might approach a mil levy campaign. Early met with Tom Huerkamp to gather feedback regarding the recent successful mil levy for the ambulance district. He said that the primary difference between the failed and successful campaigns was the message. He suggested that the Library be direct about what will happen if the mil levy does not pass and be able to explain why revenues are shrinking.
 - i. **How much, how spent.** Hart and Eddins will meet to review the budget and discuss how much to ask for. The amount we ask for will be to maintain current level of services.
 - ii. **If increase fails, Plan A, B, C.** Board discussed presenting a Plan A, to maintain the current level of services, if the mill levy passes and Plan B, to decrease services and hours, if the mill levy fails. Board members will bring specific ideas to the next board meeting.
 - iii. **How to run and pay for a campaign.** Discussed hiring an attorney and launching an awareness campaign to inform the public about the effects of TABOR and Gallagher amendments. It was suggested that the Library utilize information provided by county assessor Debbie Griffith. The Board discussed implementing an advocacy campaign to promote library services.

10. New Business

- a. **Summer Reading Program Campaign**
 - i. Ihnot presented the 2018 brochure and donor letter to board members. The 2018 letter is asking for businesses and organizations to sponsor kids for the program.
 - ii. Approximately \$2,000 has been raised so far.
 - iii. Library Foundation Board Member Whittlesey suggested that the Library refrain from sending other special taxing districts the donor letter or include a cover letter explaining the intent. She said that because other districts cannot contribute financially to the Library, we should make it clear that we are just asking them to share the information with their board.

- 11. **Board Member Comments.** Briscoe made several announcements. She thanked Ihnot for preparing seed library brochures for the Delta County Memorial Hospital nurse's bags. She announced that The Paradise Theatre is collaborating with local organizations on a movie fundraiser and wants to include the Library. In addition, PA Library is bringing the 101st Army

Dixieland Band in for a performance on Thursday, June 21. Library staff gave the Board a quick update on the success of the recent North Fork Reads program and film showing of A Wrinkle in Time.

12. **Adjourn** M. Briscoe. 2nd Pettigrew. M.P. Meeting adjourned at 3:06pm.

Ruth Pettigrew, Recording Secretary, DCPLD Board of Trustees