

**Delta County Public Library District  
Delta County Board of Trustees  
Wednesday, December 13, 2017 1pm  
Crawford Library  
Meeting Agenda**

**Board Members Present:** Earley, Pettigrew, Briscoe, Mock, Crank

**Absent:** Bliss

**DCPLD:** Hart, Gunn, Ihnot

**Guests:** Deegan

1. **Call to Order** Earley called the meeting to order at 1:15pm
2. **Introduce Guests** No guests
3. **Public Comments** No public comment
4. **Agenda Changes** Add president term renewal under new business. Remove trust and endowment by-laws approval from old/continuing business. Add call to order as first agenda item.
5. **Approve Consent Agenda; Minutes from Board Meeting November 15, 2017.** Minutes from Board Meeting November 15, 2017. M. Pettigrew. 2<sup>nd</sup> Crank. M.P.
6. **Accept District Director's Report.** Motion to accept District Director's report. M. Crank. 2<sup>nd</sup> Briscoe. M.P
7. **Accept Financial Reports, include Trust & Endowment Financial.** No financial reports due to early December meeting. Financial reports will be approved at the January meeting.
8. **Old/Continuing Business**
  - a. **District Director's Comments – Updates.** Hart gave update on employee health insurance for 2018 following the changes made to the employee handbook. The Elevate internet meeting that was scheduled for 12.12.17 was cancelled. Hart will give an update when she has more information.
  - b. **Personnel – Cedaredge and Delta.** In the preliminary stages of filling the DE and CE Library Assistant positions. LaDonna Gunn is acting manager in CE until the manager position is filled.
  - c. **DURA Update** – Bill Crank reported that there was an open meeting on November 21 to approve the budget. Two City of Delta Council members voted against it but it did pass. Several special districts have not agreed to participate and the next step is mediation.
  - d. **Board of Trustees – Delta Opening.** The position has not been filled. Hart and Earley are making contact with several candidates.
  - e. **2018 Budget Approval for State and County.** Hart reported that the final mil numbers for 2018 came in. Delta County came in approximately 50k lower than expected and Montrose County came in 2k higher than expected. Hart presented an overview of the 2018 budget and answered questions. Crank asked about the unrestricted funds that are showing as a line item in the budget as a lump sum and need to be broken down

into various categories. Motion to approve the 2018 budget as presented with the discussed changes. M. Crank. Pettigrew 2<sup>nd</sup> M.P.

**9. New Business**

- a. **2018 Board of Trustees Calendar of Meetings.** Motion made to move the November 2018 meeting to November 14 the week before Thanksgiving. M. Briscoe. Crank 2<sup>nd</sup>. M.P. 2019 Budget discussion at November meeting. Motion to approve 2018 calendar of board meetings. M. Pettigrew. Crank 2<sup>nd</sup> M.P.
- b. **2018 Calendar of Library Holiday Closures.** Motion made to approve the 2018 calendar of holiday closures with one date correction of Monday, December 24 M. Mock Pettigrew 2<sup>nd</sup>. M.P.
- c. **TNC Grant Update.** LaDonna Gunn gave a report on The Nature Connection's GOCO Inspire grant award of 1.7 million and the libraries role. StoryWalks® will be installed in CR, HO, and DE communities. A gear hub will be installed at CE Library.
- d. **Insurance payment to employees.** Hart reported that district's portion of covering health care coverage for employees will be going down overall. Several plans will be going up by 5.5%. Motion made for Delta County Libraries to cover half of the increase for those employees affected by the increase. M. Crank. Pettigrew 2<sup>nd</sup>. M.P.
- e. **President term renewal.** Earley's partial term for Bill Welch ends in January 2018. Motion to begin a new term starting January 31. M. Briscoe. Mock 2<sup>nd</sup>. M.P.

**10. Board Member Comments.** No comments

11. **Adjourn.** Motion to adjourn M. Briscoe. 2<sup>nd</sup> Pettigrew. M.P. Earley adjourned the meeting at 2:40pm

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Ruth Pettigrew, Recording Secretary, DCPLD Board of Trustees