

Delta County Public Library District
Delta County Board of Trustees
Wednesday, November 15, 2017 1pm
Cedaredge Library
Meeting Agenda

1. **Call to Order** Earley called the meeting to order at 1:00pm
2. **Introduce Guests** Jess Deegan, Crawford resident and applicant for CR Board Position
3. **Public Comments** Deegan asked if donors understand the difference between the foundation and library district. Earley gave an overview of foundation fundraising efforts and that some people do understand and some do not. Deegan mentioned that All Points Transit could help with getting people back and forth to the libraries for the upcoming fine erase day and for accessing other library resources. Innot offered to come and present at a meetings for groups that would be interested.
4. **Agenda Changes** No changes
5. **Approve Consent Agenda:** Minutes from Board Meeting October 18, 2017. M. Pettigrew. 2nd Crank. M.P.
6. **Review Crawford Representative Applications and Interview Applicants** Deegan answered questions from board members regarding his application.
7. **Executive Session: CRS 24-6-402-4** Following the executive session, a motion was made to recommend Deegan for the Crawford board position to the Delta County Commissioners. M. Pettigrew. 2nd Crank. M.P.
8. **Accept District Director's Report** There are issues with the concrete slab in front of Crawford Library breaking up that will need to be repaired. Hart will request quotes for the repair. The collars on all of the pillars in Hotchkiss are detached and need repair. Hart explained Curtis McCracken's role as the building representative for all buildings in the library district. Jane Kelso, Paonia Library Manager, will resign if her house sells. The search for a replacement will not begin until 2018. Hart gave an update on the HR training she completed re: job descriptions and employee evaluations. Motion to accept District Director's report. M. Briscoe. 2nd Crank. M.P.
9. **Accept Financial Reports, including Trust and Endowment Report.** Hart answered questions about internet cost comparison between libraries. CE and CR still have contracts going with Rise Broadband through the end of March in addition to Elevate. Region 10 is considering CR Library for the neutral carrier for first mile internet to Crawford. Reviewed e-rate reimbursement. Crank requested that the pages of all financial reports be numbered for the December board meeting. Motion to accept financial reports. M. Crank 2nd Mock. M.P.

10. Old/Continuing Business

- a. **District Director's Comments – Updates** Hart gave overview of in-service topics and employee response to change in eligibility. There will be an update on the district's contribution at the December Meeting. CE Library is using Elevate and Rise Broadband service. Hart reported on the building plans for Delta Library.
- b. **Personnel – New Hire in Cedaredge** Jinx Pettis, former substitute, is filling the position. Hart also reported that Shayna Peters has left her position with Delta Library. Hannah Easter is taking on more hours in Delta and the advertising is out for a new library assistant in Delta.
- c. **Trust and Endowment Bylaws changes** Current and proposed by-laws were handed out to all board members with request for a 7 day review period. Questions can be emailed to Earley and Ihnot. The board will vote on the by-law changes at the December meeting.
- d. **DURA Update – Bill Crank** Nothing to report
- e. **Board of Trustees – Delta Opening** Still seeking applicants
- f. **2018 Budget presentation, final budget needs approval at December Board Meeting** Discussed 2018 proposed budget. The annual 50,000 budget for capital improvements should to have a specific plan. Crank suggested that the board identify funds that can be earmarked for capital improvements.

11. **Board Member Comments** No comments

12. **Adjourn** Motion to adjourn M. Briscoe. 2nd Pettigrew. M.P. Earley adjourned the meeting at 2:22pm

Ruth Pettigrew, Recording Secretary, DCPLD Board of Trustees