

**Delta County Public Library District  
Delta County Board of Trustees  
Meeting Minutes  
Wednesday, August 16, 2017 1pm  
Delta Library, called to order 1:00PM**

**Members Present:** Bliss, Briscoe, Crank, Earley, Herber, Mock, Pettigrew

**Members Absent:** none

**DCLPD:** Hart, Morris, Lloyd

**Guests:** Jeff Skeels and County Commissioner Doug Atchley

**Introduce Guests:** Jeff Skeels, Doug Ashley

1. **Public Comments:** Question about where to find out how much spent annually on Books asked by proxy on behalf of Laura Major. Leah Morris will address.
  2. **Agenda Changes:** Audit will be briefly discussed and handed out for review
  3. **Approve Consent Agenda, Minutes from Board Meeting July 19, 2017.** M. Herber, 2<sup>nd</sup> Briscoe M.P. Spelling of guest Jodi Peterson name needs to be corrected.
  4. **Accept District Director's Report.** Discussion focused on watering at Paonia, Elevator issues, status of Elevate and Region 10, and ongoing Accounting changeover. M. Briscoe, 2<sup>nd</sup>, Crank M.P.
  5. **Accept Financial Reports – Include Trust & Endowment:** no comment from Crank on T&E, drip system installed at Paonia, Need a Plan for grass on city lots. M. Crank, 2<sup>nd</sup>, Mock M.P.
  6. **Old/Continuing Business**
    - a. **District Director's Comments – Updates:** Conversation needed about whether to continue policy of 50 % reserves or to change to 25 % per other libraries. Need to come up with a policy about need base as reserves will be used to help finish out this year. Need also to figure out how to keep the elevator working at Delta since the company that made it no longer exists. Unfortunately, other local companies are non-responsive to calls for help and very costly.
- New Business**
- b. **Delta Elevator-ongoing**
  - c. **Contract for High School Equivalency (HiSET) testing:** Contract with Gail Srebnik will go until end of year since Delta Library is the ONLY location on the Western Slope to administer HiSET Tests.
  - d. **Personnel:** regrettable loss of Admin. Asst. Susan Spencer, due to a tightening budget.
  - e. **7 or 11 fans in the Delta building are also old and need to be reworked or replaced before they completely fail.** Unfortunately, the timeline on the Historical grant is too far out to be useful for this. Ongoing concerns about the expense of Elevator, Fans and the Chiller repairs prevail.
  - f. **Audit by Hamblin and Associates, LLC, was handed out to Board members for review.** Leah M. reminded all that this is restricted use/confidential.
7. **Executive Session:** CRS 24-6-402-4-none
  8. **Board Member Comments** -none
  9. **Adjourned at 1:55PM** M. Briscoe, 2<sup>nd</sup>, Bliss M.P.

