

Delta County Public Library District
Delta County Board of Trustees
Meeting Minutes
Wednesday, April 19, 2017, 1 pm
Hotchkiss Library Downstairs

Members Present: Bliss, Briscoe, Crank, Earley, Gnauck, Herber, Mock, Pettigrew

Members Absent: None.

DCPLD: Gunn, Hart, Ihnot, Johns, Spencer

Guests: None.

1. Introduce Guests: None.
2. Public Comments: None.
3. Agenda Changes: None.
4. Approve Consent Agenda: Minutes from Board Meeting, March 15, 2017. D and O instead of DNO. Crank. Briscoe 2nd.
5. Accept District Director's Reports: Discussion on internet/fiber optics service and hoping all libraries will someday be connected with Elevate, possibly even Crawford. Herber, Pettigrew 2nd.
6. Accept Financial Reports: Discussion on donations. Crank will be giving a quarterly report on the Trust and Endowment account. PayPal, Amazon and City Market discussion. Schwann's Company also has a sharing program with a large percentage. Earley will look into this. Crank, Bliss 2nd.
7. Old/Continuing Business
 - a. District Director's Comments – Updates. Broadband/Elevate update. Payroll has had a few glitches – managers and admin staff will be trained with Sage on time and attendance. On 11-7-95, the Library District was deBruced and that date has been confirmed. The CLiC conference was last month in Grand Junction, with many employees attending. Each library's landscaping was discussed.
 - b. Assistant Director's Comments – DCED & Grants. The annual meeting is April 20th. Delta County Memorial Hospital has worked on an assessment showing it is the first time that mental health issues have exceeded trauma incidents. Question on drug use – mental health vs. trauma.
 - c. Cedaredge Lease – Some small wording was changed, and the paperwork signed. Insurance will be paid by the Foundation.
 - d. DURA/TIF – Updates. Last week Crank was sworn in to be a member on the DURA/TIF group. On May 10th, the attorney for DURA/TIF would like to meet with the Board, and the normal monthly meeting will follow at 1 pm in Paonia.
 - e. Hotchkiss Remodel. Terry Johns reported on the remodel and all the volunteer help, which actually happened ahead of time. The DOC crew came in twice – a thank you will be sent and an article will run in the DCI. Johns and Pope were commended for a job well done.
 - f. Cedaredge Building Updates- No utilities on the west side of the building will interfere with a building expansion. The Foundation is meeting once a month to move forward with April 24th being the next meeting.

- g. Delta Building Maintenance Updates. There was a meeting last week to work on a list showing Library District and City's responsibilities Bliss stated that the NE corner of the roof has moved significantly, which needs to be noted.
8. New Business
- a. Delta Building Capital 5 year plan. Meeting last week as stated previously. It is important to work together – kudos to Hart on the new relationship with the City of Delta.
 - b. Trustees and Officers – Earley and Bliss' terms are up next year.
 - c. Staff Salary Treatment – In the next three years, the minimum wage has to be moved up to \$12.00 –this will be a 9 percent increase. Discussion on whether this should be an increment over the three years, or a one-time increase. Hart would like to see all employees receive the same raise. She is thinking 3% a year. She stated she had saved \$9,000.00 this year on insurance. Crank stated that this issue of salary increases needs to be addressed. Crank and Herber will be involved in this process.
 - d. Library Card Policy and Privacy Policy. Copies given. Discussion on lost cards. Pettigrew. Briscoe 2nd.
9. Executive Session: CRS 24-6-402-4. None needed.
10. Board Member Comments: Thanks to the Hotchkiss Library Friends and Terry Johns for cleaning the room for today's meeting. Briscoe asked two managers in the morning about the new cleaning service - they both seemed happy. Shelves have been dusted and windows cleaned; the outside of the buildings are being cleaned also. Bliss stated that he called the manufacturer about the Paonia Library building outside paint. They believe the issue is the wrong base color.
11. Adjournment. Crank. Briscoe 2nd. 2:38 p.m.

Ruth Pettigrew, Secretary

Date