

**Delta County Public Library District
Delta County Board of Trustees
Meeting Minutes
March 15, 2017, 1:03 pm
Delta Library**

Members Present: Bliss, Briscoe, Crank, Earley, Gnauck, Herber, Mock, Pettigrew

Members Absent: None.

DCPLD: Chavira, Gunn, Hart, Ihnot, Spencer

Guests: Doug Atchley, County Commissioner

1. **Introduce Guests:** Doug Atchley, County Commissioner
2. **Public Comments:** None.
3. **Agenda Changes:** None.
4. **Approve Consent Agenda; Minutes from Board Meeting February 15, 2017.** Briscoe, Herber 2nd.
5. **Accept District Director's Report.** Questions about Hotchkiss remodel. Pettigrew. Crank 2nd.
6. **Accept Financial Reports:** Delta was higher for janitor service - \$600.00 and is now \$650.00. Electricity high in Paonia – their heating is electric. Herber, Bliss 2nd.
7. **Old/Continuing Business**
 - a. **District Director's Comments.** State Report discussion and handout showing similar districts. Broadband contract with Rise discussed. Payroll is going well. Bank signatures have been changed. Budget: D and O insurance. Budget short due to last year's figures. Landscaping: the Friends at all libraries have been supporting the District for years, which will be continued. Question on irrigation issue in Paonia – water issuance will be monitored this summer.
 - b. **Assistant Director's Comments:** DCED & Grants. Grant handout will be in board packet from now on. GOCO Inspire; State Historical and USDA grants discussed.
 - c. **Cedaredge Lease - Updates.** The lease was rewritten with clearer definitions and some insurance changes. The \$12.00 annual lease was approved by the Cedaredge Friends Foundation. Briscoe moved to give Crank and Earley permission to sign the Cedaredge lease. Herber 2nd.
 - d. **Fundraising - Updates.** Ihnot shared financial donations to date with a handout. Overview of Alpine Bank sponsoring of district seed library for March: rebranding and supplies. The Crawford Friends Group donated \$1,000.00 to Love Your Libraries.
 - e. **Janitorial – Updates** discussed above. All is going well, including one emergency handled.
8. **New Business**
 - a. **Insurance – New Bids.** Herber and Hart worked on liability insurance rates. Discussion on cyber and data breach coverage. They would like to go with WestField for better cost and coverage.
 - b. **DURA - What and Why.** Discussion on description (handout). A rep is needed for Special Districts due to a new 2015 law. Mr. Atchley joined in the discussion. There was a mutual consensus for Hart to pursue a special district meeting and make contact with the other directors.
9. **Executive Session:** CRS 24-6-402-4. Not needed.

10. **Board Member Comments:** Bliss has checked on the Crawford Library crawl space for moisture problem and will also be checking on the Delta roof. Bliss mentioned that Kathy Little is happy with the new janitor service. Gnauck mentioned she likes the new financial reports. Briscoe said Yates reported Paonia summer concerts have been booked and include many county bands. Gnauck said that Laura Lee Yates will be speaking at the Hotchkiss Book Club tomorrow, March 16th. Earley mentioned that the Friends Group purchased a cart that program speakers can use. An individual also bought a Book Walk cart. Gunn asked Bliss for recent pictures of the Delta Library roof for submission of a grant.
11. **Adjourn.** Crank, Briscoe 2nd. 2:52 p.m.

Ruth Pettigrew, Secretary

Date