

# **Delta County Public Library District (DCPLD)**

*“Serving and Empowering People  
Providing Resources for Life, Leisure and Learning”*

**The Board of Trustees of Delta County Public Library District (Board) adopts and makes public the following written policy:**

## **COLORADO LIBRARIES COLLABORATE! CLC CARD POLICY**

### **Revision Dates and General Definitions**

This revision dated 05/18/2001 overrides all previous versions of **Delta County Public Library District CLC CARD POLICY** and any verbal/oral policies, actions and behavior in existence prior to this date.

Delta County Public Library District offers reciprocal borrowing privileges to non-DCPLD residents who are CLC program participants. DCPLD also provides limited library services to seasonal residents.

Acceptable forms of picture I.D.: Driver’s license, passport, school I.D. or any other government-issued document showing a photo and the borrower’s name.

Acceptable forms for proof of address: Driver’s license, checkbook, car registration, pay stub (with address), mail with a current postmark, bill, mortgage or lease agreement or any “official” document with borrower’s name and current address.

### **CLC Borrowers:**

It is the CLC borrower’s responsibility to be in good standing with his/her home library. Cardholders not in good standing are not eligible to borrow materials from DCPLD. CLC borrowers will be informed about DCPLD rules and policies. CLC borrowers are responsible for understanding and abiding by the rules and policies of the DCPLD. CLC borrowers are responsible for all materials checked out on their cards. All materials borrowed by a CLC borrower are subject to DCPLD loan policies and due dates. CLC borrowers are allowed access to subscription databases from library computers.

### **Seasonal Resident Borrowers:**

Seasonal residents are eligible for a temporary DCPLD Guest Card. We ask for proof of permanent and current/temporary address and cell phone or email address if possible. An employer or instructor may provide verification for a temporary worker or student. Card expiration date is entered in the system to correspond with the person’s local residency. Seasonal residents with a library card from their Colorado home library are entered as CLC patrons and both addresses are entered in our system.

Notes: Local public library definitions and policies on identification, seasonal residents, circulation policies, loan periods and returns may differ.

Participating CLC Libraries can be found in the Directory of Colorado Libraries, [projects.aclin.org/directory/](http://projects.aclin.org/directory/)

Notes to staff:

1. Participating libraries are expected to extend to CLC borrowers the same lending privileges received by their primary clientele. CLC borrowers will not be charged a non-resident fee when borrowing from a CLC library. If a library finds it necessary to put restrictions on the number and/or type of materials loaned to CLC borrowers, participation with this kind of restriction is preferable to non-participation.
2. In the August 21, 1991, opinion of the Office of the Attorney General: "Based on our reading of the library statute, CRS 24-90-101 et seq. there is nothing to prohibit a publicly supported library from withholding the library privileges of a patron who has overdue materials or fines at another publicly supported library."

Approved by DCPLD Board of Directors

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Date

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Secretary